

South Heighton Parish Council

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Chairman: Cllr Paul Julian • Clerk: Stephanie Mills, 10 Bromley Road, Seaford, East Sussex, BN25 3ES

Members of the Parish Council are hereby summoned to attend a meeting of **South Heighton Parish Council** to be held in the **South Heighton Village Hall, South Heighton** on **Tuesday 25th June 2019** at **7.00pm**.

S Mills

Stephanie Mills, Clerk to the Council

19th June 2019

A G E N D A

1. Public Participation

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant items on the agenda or raise any appropriate matters that affect the Parish. The public and press are also welcome to stay and observe the rest of the meeting.

2. Acceptance of apologies for absence

3. Declaration of Acceptance of Office

To note the declaration of acceptance of office by Mr Andrew Willey, postponed from the previous meeting.

4. Declarations of Interest

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

5. Approval of minutes

To agree, and sign as a true record, the minutes of the Council Meeting held on 14th May 2019.

6. Chairman's Announcements

To note any announcements by the Chairman of the Council.

7. Parish/District/County Councillor Reports

To receive verbal or written reports.

8. Roles and Responsibilities

To agree the roles and responsibilities for Councillors for the 2019/2020 Council year.

9. The Hollow

9.1. Hollow Project update

To note an update from the Chairman and Clerk regarding progress of the Hollow Project including financial status.

9.2. Monthly Play Inspection

To note the content of the latest play inspection report.

9.3. Tree work

- To ratify payments for urgent tree work carried out since the last meeting.
- To approve a quote for further essential tree work to trees at the Hollow.

10. Village Green Project

To note an update from Cllr Turner regarding progress of the Village Green Project.

11. Sign-post repair

To consider options to repair or replace the finger sign-post near the Hollow.

12. Council Email Addresses

To receive an update from the Clerk and Cllr Gravenor regarding Councillor email addresses.

13. Unregistered footpaths and byways

To receive a presentation from Cllr Gravenor regarding a proposed project to review unregistered footpaths and byways in the Parish.

14. Planning

- No planning applications have been received since the last meeting.
- To note an update on the Titan Marine Recycling Yard application which residents were consulted on by LDC but which has now been fully passed to the SDNPA. Note that the Council has not been consulted on this application by the SDNPA yet so will not be discussing this application in full but Members will receive an update from the Clerk on when this is likely to appear on the SDNPA Planning Portal.

15. Finance

15.1. Annual Governance and Accountability Return 2018/19

To note an update from the Clerk regarding the Annual Return for the previous financial year.

15.2. Council Insurance

To ratify the new increased insurance quote of £846.68.

15.3. Chairman's Allowance Payment

To approve the purchase of a £20 Amazon Gift Voucher to be presented to George Taylor for freely giving up his time to attend and take photos at the Annual Parish Meeting and during the County Councillor visit. To be deducted from the Chairman's Allowance.

15.4. Payments and Receipts

To approve payments and receipts received since the last meeting.

16. Consultations/Meetings

To consider the following consultations/meetings:

- Newhaven SLR Meeting – 28th June 2019

17. To note the date of the next Ordinary Meeting of the Council is on Tuesday 30th July 2019 at 7pm in South Heighton Village Hall.