

South Heighton Parish Council

Clerk: Stephanie Mills, 10 Bromley Road, Seaford, East Sussex, BN25 3ES
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Members of the Parish Council are hereby summoned to attend a meeting of **South Heighton Parish Council** to be held in the **South Heighton Village Hall, South Heighton** on **Tuesday 20th November 2018** at **7.00pm**.

S Mills

Stephanie Mills, Clerk to the Council

15th November 2018

A G E N D A

1. Public Participation

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant items on the agenda or raise any appropriate matters that affect the Parish. The public and press are also welcome to stay and observe the rest of the meeting.

2. Acceptance of apologies for absence

3. Declarations of Interest

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

4. Approval of minutes

To agree, and sign as a true record, the minutes of the Council Meeting held on 16th October 2018.

5. Parish Councillor Vacancy

To consider the co-option of Mr A Willey as Councillor to South Heighton Parish Council.

6. Clerk's Report

To note a report by the Clerk detailing business in progress since the last meeting.

7. The Hollow Project

7.1. To note an update from the Clerk and Cllr Julian regarding progress of the Hollow Project;

7.2. To approve the amendment to the long-term key holding policy.

8. Grass Cutting Contract

To select a vendor based on tender responses.

9. Parish Noticeboards

To approve the submitted quotes for work to erect a new noticeboard at the Hollow and to re-site a bigger noticeboard in Norton.

10. Village Green Project

To agree next steps to progress improvements to the Village Green including methods of public consultation.

11. Christmas Arrangements

To approve payment for a new Christmas Tree and lights for the Village Green.

12. Council Documentation

12.1. To receive copies of the current Council policies for review by the January meeting;

12.2. To review and approve the Council Risk Management Policy and Assessment.

13. Planning

To consider a response to the following Planning Applications affecting the Parish:

13.1. LW/18/0785 – Loft conversion at Westerings, Heighton Road;

13.2. LW/815/CM – Proposed Installation & operation of energy conversion plant including receipt and processing of waste feedstock at Newhaven East Quay.

14. Finance

14.1. To agree the Precept level for 2019/2020;

14.2. To approve the VAT return;

14.3. To approve payments and receipts since the last meeting.

15. District/County/Parish Councillor Reports

To receive verbal or written reports.

16. Consultations/Meetings

To review, and agree a response to, the following:

16.1. Proposed amendments to the disqualification criteria for Councillors;

16.2. Lewes Local Plan.

17. To note the date of the next meeting is Tuesday 15th January 2019 at 7pm in South Heighton Village Hall.