

SOUTH HEIGHTON PARISH COUNCIL – PUBLIC NOTICE

Chairman:
Cllr. C Bradshaw
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Cllr. C Bradshaw (Chair),
Cllr. Ms G Hazell, Cllr. P. Julian, Cllr S Lo Fan Hin,
Cllr. Mrs. J Miller, Cllr. A Turner.

Temporary Clerk:
Mrs L Butcher
6 The Mews
East Hoathly
East Sussex
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Councillors have been summoned to a meeting of the **SOUTH HEIGHTON PARISH COUNCIL** to be held in the **SOUTH HEIGHTON VILLAGE HALL, SOUTH HEIGHTON**, on **TUESDAY 16th JANUARY 2017** at **7.00pm** to discuss the items on the agenda below.

THE MEETING IS OPEN AND MEMBERS OF THE PUBLIC ARE WELCOME AND ENCOURAGED TO ATTEND

A G E N D A

1. PUBLIC PARTICIPATION

The first fifteen minutes of the meeting will be available for the public to ask questions on any matters that affect the Parish and to express a view or ask a question on relevant matters on the agenda. The public and press are also welcome to stay and observe the rest of the meeting.

2. APOLOGIES - To receive apologies for absence.

3. DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

4. MINUTES

4.1. To resolve that the minutes of the Council Meeting held on 21st November 2017, taken as read, be confirmed as a correct record and signed by the Chairman.

4.2. Matters outstanding from these minutes (not listed as separate agenda items)

5. APPOINTMENT OF CLERK/RESPONSIBLE FINANCE OFFICER

To receive a verbal report from the Chair of the Interview Panel outlining the results of the interviews for the new Clerk/RFO and proposing the recommendations of the Panel with a view to ratifying these – Decision Required.

6. GENERAL DATA PROTECTION REGULATION

To receive a report from the Temporary Clerk on the implications to the Council on the new General Data Protection Regulation and the requirements for the appointment of a Data Protection Officer – Decision Required.

7. FINANCE

7.1. Finance Update and Bank Account Progress;

7.2. To receive an update on reconciliation of accounts and payment of invoices;

7.3. To consider support from the Parish Council for the provision of new portacabins for DaSHJFC following their unsuccessful grant application;

7.4. To agree the final Budget for 2018-2019;

7.5. To **RESOLVE the PRECEPT** for 2018-2019.

8. THE HOLLOW PROJECT

To consider revisions to The Hollow Project and the Trim Trail and Fencing Provision with a view to approving these for implementation and preparation of fencing tenders - Decision Required.

9. STREET LIGHTING

To sign the Street Lighting contract

10. ADMINISTRATION

To consider the review of the following policies, in light of the new SSALC template documents – Decision Required:

10.1. PC and Internet Protocol

10.2. Code of Conduct

10.3. Grievance and Disciplinary Protocols

11. ANNUAL REVIEW OF INVENTORY, EQUIPMENT AND ASSET REGISTERS

To receive a verbal report from the Temporary Clerk reviewing the Inventory, Equipment and Asset Registers listing Council property with a view to their formal adoption - Decision Required.

12. REGISTER OF ELECTORS

To note that a copy of the full register is available and to note the restrictions on its use

13. PLANNING and TREE APPLICATION CONSULTATIONS

To consider planning/tree works applications the Council has been consulted on and/or those relevant to the parish including update on LW/17/0940 the Brett Aggregates Concrete Batching Plant, East Quay.

14. ACTION LIST

To receive a verbal report from the Chairman introducing the updated Parish Council's Action List to note progress, consider ways and approve additional tasks and actions to be progressed – Decision Required.

15. PARISH CLERK'S ANNOUNCEMENTS

To receive verbal reports from the Temporary Clerk on items and notices received by the Council – To Note.

16. ROLLING PROGRAMME and AGENDA ITEMS

To identify items for consideration at the next Council meeting and review the rolling programme of items – To Note.

17. COUNCILLORS' UPDATE

To receive verbal reports from Councillors on issues they have been dealing with not covered above – To Note.

18. DATE and LOCATION of next COUNCIL MEETING

To note that the next meeting is scheduled for 7pm on 13th February 2018 in South Heighton Village Hall.