

SOUTH HEIGHTON PARISH COUNCIL – PUBLIC NOTICE

Chairman:
Cllr. C Bradshaw
132 Court Farm Road
Newhaven
East Sussex
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Tel: 07810538886

Cllr. C Bradshaw (Chair),
Cllr. Ms G Hazell, Cllr. P. Julian, Cllr S Lo Fan Hin,
Cllr. Mrs. J Miller, Cllr. A Turner.

Temporary Clerk:
Mrs L Butcher
6 The Mews
East Hoathly
East Sussex
BN8 6EH
Tel: 07432478248

Councillors have been summoned to the meeting of the **SOUTH HEIGHTON PARISH COUNCIL** to be held in the **SOUTH HEIGHTON VILLAGE HALL, SOUTH HEIGHTON**, on **TUESDAY 24th OCTOBER, 2017** at **7.00 p.m.** to discuss the items on the agenda below

THE MEETING IS OPEN TO THE PUBLIC AND ALL LOCAL RESIDENTS ARE WELCOME TO ATTEND

Mrs Linda Butcher **Temporary Parish Clerk**

18th October 2017

A G E N D A

1. Public Question Time

There will be a 15 minute period at the start of the meeting when members of the public may ask questions on any matters that affect the Parish.

2. To consider apologies for absence.

3. To approve and sign the Minutes of the Council meeting of 12th September 2016

4. To receive declarations of interest from Councillors in respect of items on the Agenda

5. Finance Update, Current Budget Review and Draft 2018/19 Budget

To receive a report from the Temporary Clerk (as Responsible Finance Officer) to include: the response to the external auditor, the reconciliation of accounts, reporting account balances and recommendation of the payment of invoices, the Half Year Budget Review, proposed budget revisions and virements for the remaining financial year and proposed budget provision for 2018/2019 – Decision Required.

6. Draft Projects and Initial Budget Provisions for 2018/19

To receive a verbal report from the Chairman identifying proposed projects from the Parish Plan Review and Councillors and agree methods of establishing possible costs to inform the initial budget and precept setting for the next financial year – Decision Required.

7. South Highton Village Hall Management Committee (SHVHMC) Bonfire Event Application

To receive a verbal report from the Chairman introducing the application, licence and supporting papers for the SHVHMC to hold the Annual Bonfire Event at The Hollow – Decision Required.

8. Residents Complaints and Concerns re Installation Works on behalf of Virgin Media

To receive a verbal report from Cllr. Julian on reports and actions undertaken in respect of cable installation works in South Highton to identify and agree any further action on behalf of residents – Decision Required.

9. The Hollow Project and Parish Plan Review Update

To receive a verbal report from the Chairman updating Councillors on progress on the projects, including the Parish Plan Review Leaflet to be included with the Autumn/Winter newsletter to approve its publication – Decision Required.

10. Autumn/Winter Newsletter

To receive a verbal report from the Chairman introducing the draft Autumn/Winter newsletter to agree its content and publication – Decision Required.

11. Planning and Tree Application Consultations

To consider planning/tree works applications the Council has been consulted on including SDNP/17/04190/FUL the construction of a flood defence bund on land north east of New Road Industrial Area – Decision Required.

12. South Downs National Park (SDNP) and Waste and Minerals Local Plans Update

To receive a verbal report from the Chairman outlining the final consultation stage on the South Downs and new consultation on the Waste and Minerals Local Plans and agree any necessary responses – Decision Required.

13. Rolling Reviews of Council Documentation

To receive a verbal report from the Chairman outlining proposed revisions to the rolling review process for the Council's documentation – Decision Required.

14. Annual Membership Review

To receive a report from the Temporary Clerk reviewing the Council's and Clerk's membership of outside bodies and organisations to inform the budget setting process – Decision Required.

15. Action List

To receive a verbal report from the Chairman introducing the updated Parish Council's Action List to note progress, consider ways and approve additional tasks and actions to be progressed – Decision Required.

16. Parish Clerks Announcements & Correspondence

To receive verbal reports from the Temporary Clerk on items and notices received by the Council – To Note.

17. Rolling Programme and Agenda Items

To identify items for consideration at the next Council meeting and review the rolling programme of items – To Note.

18. Councillors' Updates

To receive verbal reports from Councillors on issues they have been dealing with not covered above – To Note.

19. Date and Location of the next Council Meeting

Programmed for 7.00 p.m. 21st November 2017 at South Highton Village Hall – To Note.