

SOUTH HEIGHTON PARISH COUNCIL

Chairman:
Cllr. C Bradshaw
132 Court Farm Road
Newhaven East Sussex
BN9 9HB
Tel: 07810538886

Cllr. C Bradshaw (Chair),
Cllr. Ms G Hazell, Cllr. P. Julian, Cllr S Lo Fan Hin,
Cllr. Mrs. J Miller.

Clerk:
Mr. S Keogh
83 Overhill
Southwick West Sussex
BN42 4WH
Tel: 07432478248

Dear Councillor

You are summoned to an Extraordinary meeting of the **SOUTH HEIGHTON PARISH COUNCIL** to be held in **DENTON HOUSE COMMUNITY HALL, SOUTH HEIGHTON** on **TUESDAY 29th AUGUST, 2017 AT 7.00pm**

Cllr. Chris Bradshaw
Chairman South Heighton Parish Council

22nd August 2017

A G E N D A

General Business

1. Public Question Time

There will be a 15 minute period at the start of the meeting when members of the public may ask questions on any matters that affect the Parish.

2. To consider apologies for absence

3. To approve and sign the Minutes of the Council meeting of 25th July 2017 (copy to follow)

4. To receive declarations of interest from Councillors in respect of items on the Agenda

Reports for Discussion and Decision.

5. To consider the exclusion of the press and public

Under Standing Order 3g to consider the following motion on the grounds that due to the confidential nature of the business to be transacted the press and public be excluded from the meeting:

"In view of the confidential nature of the business about to be transacted, it is proposed that, in the public interest, the public and press be temporarily excluded and they be requested to withdraw from the meeting, in accordance with the Public Bodies Admissions to Meetings Act 1960 Section 1."

6. To Consider a Report and Recommendations from the Personnel Committee

To receive a report from the Chairman of the Personnel Committee outlining the Committee's recommendations on staffing matters, with a view to considering possible options and agreeing appropriate action(s). (Confidential papers to follow).

Trevor Leggo Chief Executive Officer, Sussex and Surrey Associations of Local Councils (SSALC), will be in attendance in an advisory capacity.

7. Planning and Tree Applications

To consider planning applications and applications for work on trees in Conservation Areas that the Council has been consulted on, including TW/17/0077/TCA Tree works, Chapel House, South Heighton; LW/17/0605 Construction of concrete steps and sloping stone pitching, A26 South Heighton (papers to follow).

8. Action List

To receive the updated Parish Council's Action List (copy to follow) to note progress, consider ways for any outstanding tasks and actions to be progressed and approve any additional tasks and actions.

Reports to Note.

9. Urgent Items and items for the next agenda

To consider how to address urgent items brought to the attention of the Council, identify potential items for consideration at the next Council meeting and review the rolling programme of standing items (copy to follow)

Other Business

10. Councillors updates

To receive verbal reports from Councillors on issues they have been dealing with not covered above.

11. To confirm the dates of the next Council meetings on 12th September and 24th October 2017