

SOUTH HEIGHTON PARISH COUNCIL

Chairman:
Cllr. C Bradshaw
132 Court Farm Road
Newhaven East Sussex
BN9 9HB
Tel: 07810538886

Cllr. C Bradshaw (Chair),
Cllr. Ms G Hazell, Cllr. P. Julian, Cllr S Lo Fan Hin,
Cllr. Mrs. J Miller.

Clerk:
Mr. S Keogh
83 Overhill
Southwick West Sussex
BN42 4WH
Tel: 07432478248

Dear Councillors P. Julian, S. Lo-Fan-Hin and Mrs. J. Miller

As the appointed Members you are summoned to a meeting of the
PERSONNEL COMMITTEE OF THE SOUTH HEIGHTON PARISH COUNCIL
to be held in **SACKVILLE HOUSE, LEWES**
on **FRIDAY 18th AUGUST, 2017 AT 4.00pm**
for the transaction of the business on the agenda below.

Cllr. Chris Bradshaw
Chairman South Heighton Parish Council

14th August 2017

A G E N D A

General Business

- 1. Election of Chairman of the Personnel Committee**
- 2. To consider apologies for absence**
- 3. To receive declarations of interest from Councillors in respect of items on the Agenda**
- 4. To consider the exclusion of the press and public**
Under Standing Order 3g to consider the following motion on the grounds that due to the confidential nature of the business to be transacted the press and public be excluded from the meeting:
"In view of the confidential nature of the business about to be transacted, it is proposed that, in the public interest, the public and press be temporarily excluded and they be requested to withdraw from the meeting, in accordance with the Public Bodies Admissions to Meetings Act 1960 Section 1."

Reports for Discussion and Decision.

- 5. To Discuss Staff Matters**
To receive a report from the Chairman of the Parish Council into staffing matters, with a view to considering possible options and agreeing appropriate action(s). (Confidential papers to be circulated only to members of the Personnel Committee).
Trevor Leggo Chief Executive Officer, Sussex and Surrey Associations of Local Councils (SSALC), will be in attendance in an advisory capacity.

Other Business

- 6. To consider arrangements for future meetings**
To consider any arrangements for future meetings that may be necessary in light of the decision(s) made.