

South Heighton Parish Council

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Chairman: Cllr Paul Julian • Clerk: Stephanie Mills, 10 Bromley Road, Seaford, East Sussex, BN25 3ES

Members of the Parish Council are hereby summoned to attend a virtual meeting of **South Heighton Parish Council** to be held on **Tuesday 12th January 2021** at **7.00pm**.

Under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, which came into force on 4th April 2020, South Heighton Parish Council will be holding virtual meetings until the guidance regarding public gatherings is updated. Members of the public are welcome to observe these remote meetings and to submit questions or statements to be addressed in the public session at the start of the meeting. Please note that this meeting will be recorded for the purpose of minute taking, once the minutes are published the recording will be deleted.

The meeting log-in details (via Zoom) are: Meeting ID - 815 1099 0937, Passcode - Hollow2021. Alternatively, to dial into the meeting via telephone, call 020 3481 5240 with passcode 0346637570.

S Mills

Stephanie Mills, Clerk to the Council

7th January 2021

A G E N D A

1. **Public Participation** – 15 minutes
2. **Acceptance of apologies for absence**
3. **Declarations of Interest**
Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.
4. **Approval of minutes**
To agree, and approve as a true record, the minutes of the virtual Council Meeting held on 24th November 2020 and to note an update on any matters arising.
5. **Chairman's Announcements**
To note any announcements by the Chairman of the Council.
6. **District/County Councillor/MP Reports**
To receive verbal or written reports.
7. **Planning Applications**
To note an update on the following planning applications:
 - LW/20/0789 | Erection of a single storey rear extension | The Coach House Heighton Road South Heighton East Sussex BN9 0JH.
 - LW/20/0861 | Proposed new outdoor swimming pool and plant room | Manor Farmhouse Manor Farm Heighton Road South Heighton East Sussex BN9 0JH.
8. **The Hollow**
 - 8.1. **Recreation Ground and Play Area Update**
To note an update regarding the Hollow recreation ground and play area.
 - 8.2. **Monthly Play Inspection**
To consider the content of the monthly play inspection report, to note actions to date and to agree the progression of actions outside of the meeting.
9. **Denton and South Heighton Junior Football Club Licence**
To agree amendments to the DaSHJFC Licence terms and fees.

10. Bus Shelter Update

To note an update on the Avis Road bus shelter and to agree actions.

11. Council Documentation

To review and approve the following Council Documentation:

11.1. Risk Register – to note the risk review and approve the risk register.

11.2. Asset Schedule – to note amendments and approve.

11.3. Standing Orders – to note amendments and approve.

11.4. Financial Regulations – to note amendments and approve.

12. Finance

12.1. 2021-2022 Budget and Precept

a) To approve the 2021-2022 Budget.

b) To approve the precept rate for 2021-2022.

12.2. Payments and Receipts

To approve and ratify payments and receipts since the last meeting.

13. Local Council Award Scheme

To authorise the Clerk to commence the application process for the Local Council Award Scheme Foundation Award.

14. Consultations/Meetings

To consider a response to the following:

14.1. Lewes District Council Informal Planning Policy Consultation ‘Draft Interim Policy Statement for Housing Delivery’ and ‘Approach to Disaggregating Local Housing Need for the purposes of the five year housing land supply’.

14.2. Sussex PCC public priorities and police funding survey.

To note the following:

14.3. Lewes Local Plan Briefing Update.

15. Parish Councillor Update and items for future agendas

To note an update from Parish Councillors and to agree items for inclusion on the next agenda.

16. Next Meeting

To note the date of the next Virtual **Ordinary Meeting of the Council** is on **Tuesday 9th February 2021 at 7pm.**