

South Heighton Parish Council

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Chairman: Cllr Paul Julian • Clerk: Stephanie Mills, 10 Bromley Road, Seaford, East Sussex, BN25 3ES

Members of the Parish Council are hereby summoned to attend a virtual meeting of **South Heighton Parish Council** to be held on **Tuesday 20th October 2020** at **7.00pm**.

S Mills

Stephanie Mills, Clerk to the Council

15th October 2020

A G E N D A

1. Public Participation

Under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, which came into force on 4th April 2020, South Heighton Parish Council will be holding virtual meetings until the guidance regarding public gatherings is updated. Members of the public are welcome to observe these remote meetings and to submit questions or statements to be addressed in the public session at the start of the meeting. Please note that this meeting will be recorded for the purpose of minute taking, once the minutes are published the recording will be deleted.

The meeting log-in details (via Zoom) are: Meeting ID - 815 0543 9912, Passcode - Hollow2020.

2. Acceptance of apologies for absence

3. Declarations of Interest

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

4. Approval of minutes

To agree, and approve as a true record, the minutes of the virtual Council Meeting held on 15th September 2020 and to note an update on any matters arising.

5. Chairman's Announcements

To note any announcements by the Chairman of the Council.

6. District/County Councillor/MP Reports

To receive verbal or written reports.

7. Planning Applications

To agree a response to the following planning application:

- LW/20/0659 | Demolition of existing double garage and erection of 1x two-bedroom dwelling with associated landscaping, off road car parking and cycle parking | Land To The Rear Of 6-12 Tarring Close South Heighton East Sussex

To note the following tree works applications submitted for the Parish:

- TW/20/0072/TCA | Tree works-Ash (T1-41) - Fell due to Ash Dieback - Crowns displaying symptoms of dieback - potential for failure onto public highway or recreation grounds. | Recreation Ground The Hollow South Heighton East Sussex
- TW/20/0084/TCA | 1no. Robina Tree - Removal due to dying tree | Martlets Cottage Norton Road Norton East Sussex BN25 2UN

8. The Hollow

8.1. Monthly Play Inspection

To consider the content of the monthly play inspection report, to note actions to date and to agree the progression of actions outside of the meeting.

8.2. Safety review of multi-unit

To review the safety of the raised walkway part of the multi-unit and to agree any costs for adding an additional rail or measures to reduce the risk of falling from the walkway.

8.3. Denton and South Heighton Junior Football Club

To note an update on amendments to the DaSHJFC Licence.

8.4. Tree work

To receive an update on ongoing essential tree works at The Hollow and to approve quotes presented.

8.5. Fly-Tipping

To note any incidents of fly-tipping at the Hollow.

8.6. Vandalism to play hut

To thank Independent Roofing for the donation of roofing felt and glue and to approve quotes to install the felt.

8.7. Broken Play Bouncer

To review and approve quotes to repair.

9. Coffee Application

To review the receipt of an application to provide coffee and refreshments at the Hollow and to agree next steps.

10. Bus Shelter

To note an update on the Avis Road bus shelter.

11. Newsletter

To approve the draft newsletter.

12. Finance

12.1. Q2 Financial Update

To note an update from the Clerk on the Parish Council's Finances for Q2 2020-2021 (01/07/20-30/09/20) and to approve the bank statements, bank reconciliation, working cashbook and account reconciliation for the period.

12.2. Budget Review

To note spend-against-forecast and to review and agree any required amendments to the Parish Council's Budget for the remainder of the 2020-2021 financial year in preparation for precept recommendations to be made in the November meeting.

12.3. Payments and Receipts

To approve and ratify payments and receipts since the last meeting.

13. Parish Councillor Update and items for future agendas

To note an update from Parish Councillors and to agree items for inclusion on the next agenda.

14. Next Meeting

To note the date of the next Virtual **Ordinary Meeting of the Council** is on **Tuesday 24th November 2020** at **7pm**.