

South Heighton Parish Council

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Chairman: Cllr Paul Julian • Clerk: Stephanie Mills, 10 Bromley Road, Seaford, East Sussex, BN25 3ES

Members of the Parish Council are hereby summoned to attend a virtual meeting of **South Heighton Parish Council** to be held on **Tuesday 15th September 2020** at **7.00pm**.

S Mills

Stephanie Mills, Clerk to the Council

9th September 2020

A G E N D A

1. Public Participation

Under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, which came into force on 4th April 2020, South Heighton Parish Council will be holding virtual meetings until the guidance regarding public gatherings is updated. Members of the public are welcome to observe these remote meetings and to submit questions or statements to be addressed in the public session at the start of the meeting. Please contact the Clerk to obtain the meeting log-on details. Please note that this meeting will be recorded for the purpose of minute taking, once the minutes are published the recording will be deleted.

2. Acceptance of apologies for absence

3. Declarations of Interest

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

4. Approval of minutes

To agree, and approve as a true record, the minutes of the virtual Council Meeting held on 14th July 2020 and to note an update on any matters arising.

5. Chairman's Announcements

To note any announcements by the Chairman of the Council.

6. District/County Councillor/MP Reports

To receive verbal or written reports.

7. Planning Application

To agree a response to the following planning application:

- LW/20/0463 | Single storey rear extension | 7 South View Terrace Heighton Road South Heighton East Sussex BN9 0JL

8. The Hollow

8.1. Monthly Play Inspection

To consider the content of the monthly play inspection report, to note actions to date and to agree the progression of actions outside of the meeting.

8.2. DashJFC

Update on discussions between Cllr Gravenor and DashJFC and to approve recommended amendments to the licence.

8.3. Tree work

To receive an update on ongoing essential tree works at The Hollow and to approve the obtaining of quotes.

8.4. Fly-Tipping

To note an update regarding fly-tipping at the Hollow.

8.5. Vandalism to play hut

To note the generous donation of £500 by Londis Newhaven for repairs to the vandalised play hut and to note and approve works to repair.

8.6. Water Fountain

To note an update on the leaking water fountain and to approve a recommendation to leave the water drinking fountain switched off for the foreseeable future.

9. Accidents at the junction of the A26 and Avis Road

To note an update from Cllr Twaits regarding the above and to agree actions.

10. Bench

To approve of the disposal of an old parish council bench and it's removal from the asset register.

11. Wreath

To approve the purchase of a memorial day wreath to be deducted from the Chairmans' allowance budget.

12. Christmas Tree and event

To review and agree whether to hold the annual Christmas event in light of social distancing guidelines and to approve costs associated with this.

13. Newsletter

To approve articles and costs for the Autumn newsletter.

14. Councillor meeting attendance

To review apologies for absence from Cllr Turner for being unable to attend virtual meetings since the Covid-19 pandemic, to acknowledge his extensive work and dedication as a Parish Councillor over the last 6 months and to approve a recommendation for his continued service as a Parish Councillor on South Heighton Parish Council.

15. Meeting location

To review whether to hold virtual meetings until the end of 2020 in light of recent government advice regarding public gatherings and to approve costs associated with this.

16. Finance

16.1. Payments and Receipts

To approve and ratify payments and receipts since the last meeting.

16.2. Internet Banking

To review and approve a proposal to move to internet banking for the payment of Parish Council invoices.

17. Parish Councillor Update and items for future agendas

To note an update from Parish Councillors and to agree items for inclusion on the next agenda.

18. Next Meeting

To note the date of the next **Ordinary Meeting of the Council** is on **Tuesday 20th October 2020** at **7pm**. The venue or virtual meeting details will be confirmed nearer the time dependent on Government advice.