

South Heighton Parish Council

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Chairman: Cllr Paul Julian • Clerk: Stephanie Mills, 10 Bromley Road, Seaford, East Sussex, BN25 3ES

Members of the Parish Council are hereby summoned to attend a virtual meeting of **South Heighton Parish Council** to be held on **Tuesday 14th July 2020** at **7.00pm**.

S Mills

Stephanie Mills, Clerk to the Council

8^h July 2020

A G E N D A

1. Public Participation

Under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, which came into force on 4th April 2020, South Heighton Parish Council will be holding virtual meetings until the guidance regarding public gatherings is updated. Members of the public are welcome to observe these remote meetings and to submit questions or statements to be addressed in the public session at the start of the meeting. Please contact the Clerk to obtain the meeting log-on details. Please note that this meeting will be recorded for the purpose of minute taking, once the minutes are published the recording will be deleted.

2. Acceptance of apologies for absence

3. Declarations of Interest

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

4. Approval of minutes

To agree, and approve as a true record, the minutes of the virtual Council Meeting held on 16th June 2020 and to note an update on any matters arising.

5. Chairman's Announcements

To note any announcements by the Chairman of the Council.

6. District/County Councillor/MP Reports

To receive verbal or written reports.

7. Planning Application

To agree a response to the following planning application:

- SDNP/20/02460/NMA | Change approved roof sections from slate tiles to clay tiles (SDNP/19/00917/FUL) | Garden House Norton Road Norton East Sussex BN25 2UN

8. Village Defibrillator

To note an update on the installation of a defibrillator outside the Hampden Arms.

9. The Hollow

9.1. Covid-19 Play Area update

To note an update regarding the re-opening of the play area, new signage and latest government advice.

9.2. Monthly Play Inspection

To consider the content of the monthly play inspection report, to note actions to date and to agree the progression of actions outside of the meeting.

9.3. Tree work

To receive an update on ongoing essential tree works at The Hollow.

9.4. Fly-Tipping

To note an update regarding the increasing incidences of fly-tipping at the Hollow and to agree further actions to address this.

10. Grass Cutting

To note an update on the revised grass cutting arrangements.

11. Accidents at the junction of the A26 and Avis Road

To note an update from Cllr Twaits regarding the above and to agree actions to address.

12. South Heighton Tunnels

To note an update from Cllr Hazell regarding the recent attempted break-in and correspondence from Cokeham Manor Estates.

13. Finance

13.1. 2020-2021 Q1 Financial Update

To note an update from the Clerk on the Parish Council's Finances for Q1 2020-2021 (01/04/20-30/06/20) and to approve the bank statements, bank reconciliation, working cashbook and account reconciliation for the period.

13.2. Budget Review

To note spend-against-forecast and to review and agree any required amendments to the Parish Council's Budget for the remainder of the 2020-2021 financial year.

13.3. Payments and Receipts

To approve and ratify payments and receipts since the last meeting.

14. Parish Councillor Update and items for future agendas

To note an update from Parish Councillors and to agree items for inclusion on the next agenda.

15. Next Meeting

To note the date of the next **Ordinary Meeting of the Council** is on **Tuesday 15th September 2020** at **7pm**. The venue or virtual meeting details will be confirmed nearer the time dependent on Government advice.