

South Heighton Parish Council

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Chairman: Cllr Paul Julian • Clerk: Stephanie Mills, 10 Bromley Road, Seaford, East Sussex, BN25 3ES

Members of the Parish Council are hereby summoned to attend a meeting of **South Heighton Parish Council** to be held in the **South Heighton Village Hall, South Heighton** on **Tuesday 25th February 2020** at **7.00pm**.

S Mills

Stephanie Mills, Clerk to the Council

19^h February 2020

A G E N D A

1. Public Participation

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant items on the agenda or raise any appropriate matters that affect the Parish. The public and press are also welcome to stay and observe the rest of the meeting.

2. Acceptance of apologies for absence

3. Declarations of Interest

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

4. Approval of minutes

To agree, and sign as a true record, the minutes of the Council Meeting held on 14th January 2020 and to note an update on any matters arising.

5. Chairman's Announcements

To note any announcements by the Chairman of the Council.

6. District/County Councillor/MP Reports

To receive verbal or written reports.

7. The Hollow

7.1. Hollow Bookings

To consider a request from Denton and South Heighton Junior Football Club to hold their annual football tournament on 25th-26th July 2020.

7.2. Monthly Play Inspection

To consider the content of the latest play inspection report and agree actions.

7.3. Tree work

To receive an update on the ongoing essential tree works at The Hollow and to ratify £920 costs for urgent tree work completed by Tilhill Forestry.

8. Denton Community Challenge 2020

To consider a grant application and banner advertising request from the Denton Community Challenge 2020.

9. Update on Finger signpost near The Hollow

To note an update on the replacement of the finger signpost and to consider a proposal by Cllr Turner to donate £50 for work undertaken during construction and installation.

10. Village Green Project

To receive an update from Cllr Turner regarding the progress of the Project.

11. Unregistered Footpaths and Byways Project

To receive an update from Cllr Gravenor regarding the progress of the Project.

12. Hampden Arms Community Asset Project

To receive an update from the Clerk regarding the registration of the Hampden Arms as a Community Asset.

13. Village Defibrillator

To note an update regarding the defibrillator to be placed outside the Hampden Arms.

14. Planning

14.1. New Planning Applications

To consider the following planning applications:

14.1.1. Re-consultation: LW/839/CM (East Sussex County Council) | New building for storage of segregated waste materials | Greenacre Recycling Ltd, New Road Industrial Area, Newhaven, BN9 0HE

14.2. Planning Decisions

No decisions to note.

14.3. Neighbourhood Plan

To note an update on costs and benefits of a Neighbourhood Plan and to approve next steps.

15. Finance

15.1. Q3 Bank and Account Reconciliation

To note an update on the Parish Council's Finances for Q3 (01/10/19-31/12/19) and to sign bank statements, bank reconciliation, working cashbook and account reconciliation for the period.

15.2. Purchase of Clerk's Manual

To approve the purchase of the SLCC publication 'The Clerk's Manual' at a cost of £51.50 to be deducted from the Clerk's Training budget reserve.

15.3. Payments and Receipts

To approve payments and receipts received since the last meeting.

16. Consultations/Meetings

16.1. To note the upcoming meeting of the Lewes District Association of Local Councils on Monday 9th March 2020 and agree attendance.

16.2. To note an update on the Newhaven Energy Recovery Facility Community Liaison Group Meeting held on 25th February 2020.

17. Councillor Reports and Items for Future Agendas

To note a report from Parish Councillors on matters not included elsewhere on the agenda and to raise items for inclusion on future agendas.

18. To note the date of the next **Ordinary Meeting of the Council** is on **Tuesday 24th March 2020** at **7pm** in **South Heighton Village Hall**.