

# South Heighton Parish Council

parishcouncil@southheighton-pc.org.uk • 07432 478247 • www.southheighton-pc.org.uk

Chairman: Cllr Paul Julian • Clerk: Stephanie Mills, 10 Bromley Road, Seaford, East Sussex, BN25 3ES

Members of the Parish Council are hereby summoned to attend a meeting of **South Heighton Parish Council** to be held in the **South Heighton Village Hall, South Heighton** on **Tuesday 10<sup>th</sup> September 2019** at **7.00pm**.

*S Mills*

Stephanie Mills, Clerk to the Council

4<sup>th</sup> September 2019

## A G E N D A

### 1. Public Participation

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant items on the agenda or raise any appropriate matters that affect the Parish. The public and press are also welcome to stay and observe the rest of the meeting.

### 2. Acceptance of apologies for absence

### 3. Declarations of Interest

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

### 4. Approval of minutes

To agree, and sign as a true record, the minutes of the Council Meeting held on 30<sup>th</sup> July 2019 and to note an update on any matters arising.

### 5. Chairman's Announcements

To note any announcements by the Chairman of the Council.

### 6. Parish/District/County Councillor Reports

To receive verbal or written reports.

### 7. Councillor Vacancy

To consider the co-option of Mr David Twaits as Parish Councillor on South Heighton Parish Council.

### 8. Denton and South Heighton Junior Football Club goal storage

To consider a request by DaSHJFC to make modification to the fence that runs parallel to the clubhouse to alleviate storage issues surrounding the club's new larger goals.

### 9. Parking during Artwave

To receive an update from Cllr Hitchcock regarding complaints received about parking during Artwave.

### 10. Brands Close Sign

To receive an update from Cllr Turner regarding the road sign at Brands Close.

### 11. South Heighton Bonfire 2019

**11.1.** To consider a request from the South Heighton Bonfire Society to hold the annual South Heighton Bonfire at the Hollow on the weekend of 9<sup>th</sup>-10<sup>th</sup> November 2019.

**11.2.** To consider a request for a Grant from the South Heighton Bonfire Society towards medical cover for the bonfire event.

**11.3.** To review the requirements for site restoration following the bonfire including site restoration plan and re-turfing vs re-seeding.

### 12. The Hollow

#### 12.1. Hollow Project update

To note an update from the Chairman and Clerk regarding outstanding items remaining from the Hollow Project and to authorise re-payment of the £24,000 VAT deposit from Lewes District Council.

**12.2. Hollow Bookings**

To note any small event bookings of the Hollow since the last meeting.

**12.3. Monthly Play Inspection**

To note the content of the latest play inspection report and agree actions.

**12.4. Tree work**

To receive an update on the ongoing essential tree works at The Hollow.

**12.5. Rubbish bins**

To review the quantity and location of rubbish bins at the Hollow and agree required changes.

**12.6. Entrance sign**

To receive an update from Cllr Turner regarding a proposal to re-site the main entrance sign, or purchase a new sign, at the Hollow playground entrance.

**13. Village Green Project**

To note an update from Cllr Turner regarding the progress of the Project.

**14. Unregistered Footpaths and Byways Project**

To note an update from Cllr Gravenor regarding the progress of the Project.

**15. Dog Waste Bin Collection Issues**

To receive an update from Cllr Turner and the Clerk regarding the missed dog waste collections at the dog waste bin on the foot path near the Old Forge off Heighton Road.

**16. Newhaven Port changes to Lorry parking**

To receive an update from the Chairman and the Clerk regarding the closure of overnight parking for lorries at Newhaven Port and the potential impact on the parish and local area.

**17. Website Accessibility**

To receive an update from the Clerk regarding new Website Accessibility Regulations and to approve a Website Accessibility Statement for the Parish Council's website.

**18. Planning**

To agree a response to the following planning application:

- **SDNP/19/02722/FUL** - Land North East of New Road Industrial Area Newhaven East Sussex - Extension of the existing Titan Marine re-cycling yard up to the newly constructed flood defences and provide screening around the enlarged boundary.

**19. Finance**

**19.1. Budget Update**

To note an update on the Parish Council Budget spend-to-date and forecast.

**19.2. Payments and Receipts**

To approve payments and receipts received since the last meeting.

**19.3. Clerk Training**

To approve attendance for the Clerk on the upcoming SSALC Legal & Finance Training at a cost of £120.

**19.4. Wreath**

To approve the purchase of a remembrance day wreath to be deducted from the Chairman's Allowance.

**20. Consultations/Meetings**

To consider the following consultations/meetings:

- A lead and deputy to attend the Newhaven Liaison Group (Brett Aggregates) – a new group commencing in September/October 2019.

**21. To note the date of the next Ordinary Meeting of the Council is on Tuesday 22<sup>nd</sup> October 2019 at 7pm in South Heighton Village Hall.**