

South Heighton Parish Council

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Chairman: Cllr Paul Julian • Clerk: Stephanie Mills, 10 Bromley Road, Seaford, East Sussex, BN25 3ES

Members of the Parish Council are hereby summoned to attend a meeting of **South Heighton Parish Council** to be held in the **South Heighton Village Hall, South Heighton** on **Tuesday 15th January 2019** at **7.00pm**.

S Mills

Stephanie Mills, Clerk to the Council

10th January 2019

A G E N D A

1. Public Participation

Members of the public are welcome and encouraged to attend. The first fifteen minutes of the meeting will be available for the public to express a view or ask a question on relevant items on the agenda or raise any appropriate matters that affect the Parish. The public and press are also welcome to stay and observe the rest of the meeting.

2. Acceptance of apologies for absence

3. Declarations of Interest

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

4. Approval of minutes

To agree, and sign as a true record, the minutes of the Council Meeting held on 20th November 2018.

5. Chairman's Announcements

To receive any announcements by the Chairman of the Council.

6. Denton and South Heighton Junior Football Club

6.1. To receive an update from Jason Novis, Chairman of Denton and South Heighton Junior Football Club regarding the Clubhouse Project;

6.2. To review and approve a request to hold the DaSH Mini Soccer Tournament 2019 at the Hollow on Saturday 27th-Sunday 28th July 2019.

7. Clerk's Report

To note a report by the Clerk detailing business in progress since the last meeting.

8. The Hollow Project

8.1. To note an update from the Clerk and the Chairman regarding progress of the Hollow Project;

8.2. To review and approve the quotes presented for the replacement of perimeter fencing around the Hollow and a new gate at the Downs Villa entrance.

9. Annual Parish Meeting

9.1. To approve a change to the published date of the Annual Parish Meeting from Tuesday 28th May to Monday 20th May 2019;

9.2. To consider and approve the format, venue and attendees for the meeting.

10. Council Policies and Procedures Review

To review and approve the Council's Policies and Procedures.

11. Local Elections

To receive an update regarding arrangements for the Local Elections taking place on 2nd May 2019.

12. Planning

There have been no planning applications affecting the Parish since the last meeting.

13. Finance

13.1. To note an update on the Q1-Q3 finances of the Council;

13.2. To agree and approve the Precept level for 2019/2020;

13.3. To approve the VAT return;

13.4. To note an update regarding the 2017/2018 External Audit;

13.5. To approve payments and receipts since the last meeting.

14. District/County/Parish Councillor Reports

To receive verbal or written reports.

15. Consultations/Meetings

To review, and agree a response to, the following:

15.1. Attendance at the Newhaven Energy Recovery Facility Community Liaison Group Meeting on 31st January at Veolia.

16. To note the date of the next meeting is **Tuesday 19th February 2019 at 7pm in South Heighton Village Hall.**